

ALEDO HIGH SCHOOL



STUDENT HANDBOOK SUPPLEMENT 2017-2018

ALMA MATER

A is for Aledo High
Sing it out, it's a glorious school.

A is for Aledo High
'Tis the school of the Golden Rule.

Loyal to her we will be,
True to her high ideals.

For we love Aledo High, our Alma Mater.

FIGHT SONG

GO ALEDO! GO ALEDO!
Better than the best.

We are proud to be the Bearcats,
We can beat the rest!

GO! FIGHT! WIN!

Fight, you Bearcats! Fight, you Bearcats!
'Till the game is won.

Come on, let's FIGHT, FIGHT, FIGHT!

WE'RE NUMBER ONE!

Aledo High School Bell Schedule 2017-2018

1st Period: 8:40 – 9:30

2nd Period: 9:35 – 10:25

Flex/Advisory: 10:30– 10:55

3rd Period: 11:00 – 11:50

“A” Lunch: 11:50 – 12:20

4th Period: 11:55 –

12:45

4th Period: 12:25 – 1:15

“B” Lunch: 12:45 –

1:15

5th Period: 1:20 – 2:10

6th Period: 2:15 – 3:05

7th Period: 3:10 – 4:00

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ALEDO HIGH SCHOOL CONTACT INFORMATION

1000 Bailey Ranch Road 817-441-8711
Aledo, TX 76008 817-441-5136 (fax)

Website: <http://aledo.schoolfusion.us/>

Principal: Dan Peterson 817-441-5158

Administrative Assistant: Kim Grantham 817-441-5158

Asst. Principals: Carolyn Ansley - Instructional Coordinator 817-441-8711

Tessa Maurer - 10th - 12th Grades (A-L) 817-441-8711

David Stubbs - 10th - 12th Grades (M-Z) 817-441-8711

Counselors: Stacy Jones (A-Go grades 10, 11, 12) 817-441-5170

Annie Walker (Gr-Ok grades 10, 11, 12) 817-441-5170

Lesley Hamilton (Ol-Z grades 10, 11, 12) 817-441-5170

Carly Kisor (Testing Coordinator) 817-441-5170

Registrar and Receptionist: Jana Wheaton 817-441-5170

Attendance: Stephanie Whitener 817-441-5126

Receptionist: Sarah Hill 817-441-8711

Nurse: Hattie Tedder 817-441-8711

Diagnostician: Lyndsie Burleson 817-441-8711

Campus Webmaster: Melinda Hale 817-441-8711

Athletic Director: Tim Buchanan 817-441-5152

SECTION I: PARENTAL RIGHTS AND RESPONSIBILITIES

Removing a Student from Human Sexuality Instruction

Texas Senate Bill 283 requires each school district to provide written notice of our intent to provide human sexuality instruction to students. The Aledo ISD presents instruction relating to human sexuality, sexually transmitted diseases, HIV and AIDS with the advice of the local School Health Advisory Council (SHAC) following school board policy EHAA (LEGAL). The SHAC is a district wide committee comprised of parents, teachers, counselors, students, and community members. The Aledo ISD Board Policy states that sex education must:

- present abstinence as the preferred choice of behavior for unmarried persons,
- present abstinence as the only method that is 100% effective in preventing pregnancy, STDs, HIV, and AIDS and the emotional trauma of adolescent sexual activity, and
- teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates.

Aledo Middle School utilizes the approved state curriculum in the area of science along with the AIM For Success and Freedom to Succeed programs. Aledo High School utilizes the approved state curriculum in the area of health and science along with the Worth the Wait program. The list of all approved materials is available on the SHAC page of the district website.

Parents have the right to remove a student from this human sexuality instruction without penalty as well as the right to review the curriculum materials by contacting the campus principal. Parents are encouraged to participate in the district School Health Advisory Council (SHAC). If you have any questions concerning this information or are interested and willing to serve on the SHAC please contact your student's principal.

SECTION II: OTHER IMPORTANT INFORMATION FOR STUDENTS AND PARENTS

Topics in this section of the handbook contain important information on academics, school activities, and school operations and requirements. Take a moment with your child to become familiar with the various issues addressed in this section. It is organized in alphabetical order to serve as a quick-reference when you or your child has a question about a specific campus school-related issue. Should you be unable to find the information on a particular topic, please contact Aledo High School at 817-441-8711.

ABSENCES

Aledo ISD strives to work with students and parents to ensure student success. Regular school attendance is essential for a student to make the most of his or her education—to benefit from teacher-led and school activities, to build each day’s learning on the previous day’s, and to grow as an individual. Being absent unnecessarily from school impairs a student’s opportunity to succeed in studies and also indirectly encourages the development of poor attitudes toward schoolwork and other obligations.

In the event that your student is absent from all or part of a school day –upon their arrival or return to school—they **MUST BRING PROPER DOCUMENTATION** of the absence which describes the reason for the absence. Acceptable documentation includes a note signed and dated by the parent, an e-mail or phone call to the school’s attendance clerk. **All notifications from parents concerning student absences MUST be submitted to the attendance office within 5 days of the absence.** Failure to do so will result in an unexcused absence and possible consequences as described below.

Unexcused Absences (Truancy / Skipping Class)

Unexcused absences as a result of truancy or skipping class will be treated as a disciplinary offense. A student is considered truant when he/she meets any one of the following:

- Does not attend school when the parent thinks otherwise.
- Leaves school during the day without permission.
- Misses a class or classes without permission from a teacher or administrator.

If any of the above occur, the student will be referred to the appropriate Assistant Principal who will conference with the student, contact parents, discuss truancy prevention measures and issue consequences ranging from Lunch Detention to possible placement in DAEP. The severity of the consequences will increase with the frequency of the truant behavior.

ACADEMIC DISHONESTY

Academic dishonesty is cheating on any form of class work (quizzes, tests, homework, projects, etc.) and/or participating in unauthorized collaboration. Plagiarism is the use of another person’s original ideas or writing as one’s own without giving credit to the true author. Plagiarism will be considered academic dishonesty.

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct including a reduction in the citizenship grade. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

AWARDS AND HONORS

Eligibility for valedictorian or salutatorian awards shall be based on the highest grade average and second highest grade average respectively. This determination is made after the end of the fifth six weeks for graduation night only. To become valedictorian or salutatorian, a student must have been a full-time student at Aledo High School for his or her final two years. Students must have successfully completed the distinguished level of achievement under the foundation program, the Recommended High School Program, or the Advanced/Distinguished Achievement High School Program to be eligible for the Top 10%.

AUTOMOBILE/PARKING REGULATIONS

A student who wishes to park a car on campus must purchase a permit for his/her vehicle. This permit will be displayed on the lower driver's side of the rear window. Any vehicle parked on campus found to be without a permit will be referred to the appropriate school administrator for disciplinary action. There is no charge for the permit. The permit will be valid from the fall of 2017 through the spring of 2018. To obtain a permit, a student must be able to show a valid current driver's license and valid current proof of liability insurance. Reserve parking is also available for a designated fee.

Students will be allowed to park only in student designated areas on campus or their reserved space if one was purchased. At no time are students to park in spaces designated for VISITORS or in the teacher/staff parking lot. Parking in a Handicapped designated space requires the permit issued by the state or permission on a temporary basis from the principal.

Any criminal violation of state law will be investigated by the Aledo ISD Police Department and sent to the appropriate court for disposition. Violations of school parking regulations will be forwarded to the appropriate school administrator for disciplinary action. Subsequent violations may result in revocation of the permit or towing of the vehicle from school property at the owner's expense. See Aledo ISD Rules and Guidelines for Parking, which you will obtain when purchasing your permit.

These measures have been taken to ensure the safety of all persons on campus as well as to facilitate the large number of vehicles on campus during the day. It should be remembered that driving on campus is a privilege to the student, not a right. **Unauthorized vehicles and/or vehicles parked in designated spots are subject to being towed at the discretion of the school administration.**

The parking lot is provided by the school and is under the supervision of the school and is in the jurisdiction of the Aledo ISD Police Department. Only those students who ride to school in automobiles have any reason to be in the parking lot. It is suggested that you plan to arrive at

school only when you are ready to park your car properly and enter the building. Do not loiter in the parking lot; stay away from the parking lot and automobiles during the school day, which includes lunch time. If during the day you need something from your car you must secure a pass from the administrative office.

Students have full responsibility for the security of their vehicles and will make certain they are locked and keys are not given to others. Students will be held responsible for any prohibited objects or substances such as alcohol, drugs, and weapons that are found in their cars and will be subject to disciplinary action and criminal charges. Searches of vehicles may be conducted by school administration at any time there is reasonable suspicion to do so with or without presence of the student.

Vehicles on Campus

Vehicles parked on school property are under the jurisdiction of the school. School officials may search any vehicle any time there is reasonable cause to do so, with or without the permission of the student. A student has full responsibility for the security and content of his or her vehicle and must make certain that it is locked and that the keys are not given to others. [See also the **Student Code of Conduct.**]

CITIZENSHIP GRADES

Citizenship grades will be as follows: Excellent, Satisfactory, Needs Improvement, Unsatisfactory
Citizenship points* will be deducted for the following:

- Minor Classroom Infraction
- Academic Dishonesty
- Major Classroom Infraction

*Points will be deducted as deemed appropriate by the teacher.

CLASS SCHEDULE

The required load for students in grades 9-10 is seven courses each semester. Seniors are required to take five credit-generating courses and be in attendance for a minimum of 5 class periods. Juniors are required to take six credit-generating courses and be in attendance for a minimum of 6 class periods. All students must register accordingly. Dual credit college courses do not satisfy any portion of the five/six/seven-required courses for enrollment at Aledo High School unless the student is enrolled in the dual credit courses offered on campus. Only seniors and juniors on track to graduate on time will be permitted late arrival or early release. Students who have not passed grade level assessments (STAAR) are not on track to graduate and may not have leave early or arrive late.

CONDUCT

Electronic Devices/Cellphones

The use of personal devices to support the educational experience is not a necessity but a privilege. With respect of the rules, this privilege will benefit the learning environment as a whole. If rules are abused, privileges will be revoked and disciplinary action will be taken.

Students are permitted to possess electronic devices if they are abiding by the Aledo ISD “Bring Your Own Device” responsible user agreement.

Students must take full responsibility for their devices. The school is not responsible for the security of student owned technology. Theft reports will not be taken on these items.

Use of electronic devices is not permitted during testing and only allowed during authorized instructional time. Teachers may, at their discretion, require students to display cell phones and/or electronic devices on the student desk or to surrender the cell phone to the teacher to avoid disruptions, distractions and compromising assessment integrity. If a student's cell phone is used at an unauthorized time or in an unauthorized way, it will be taken up. Phones should be set to silent, not vibrate.

Progressive disciplinary action will be taken for violations of this policy.

If it is the student's first offense, the cell phone will be returned to the student at the end of the day by the receptionist.

If it is their second offense or any thereafter, the phone will be turned over to the appropriate administrator and returned only to the parent or guardian of the student after a 15 dollar fee is paid.

Food and Drink

Food and drinks other than plain water are not allowed in the classroom during class.

Social Events

School rules apply to all school social events. Guests attending these events are expected to observe the same rules as students, and a student inviting a guest will share responsibility for the conduct of his or her guest.

Anyone leaving before the official end of the event will not be readmitted.

COURSE CREDIT

Credit will be awarded by the semester. Both semesters will be averaged together at the end of the year to determine credit for the course. The spring semester grade may bring up the fall semester grade to a yearly average that is passing. However, if the spring semester is failed, even though the yearlong average is passing, credit may be awarded only with teacher approval. Credit will only be earned if students are in compliance with the 90% attendance law. (Refer to attendance in the District Student Handbook)

DRESS CODE

The school's dress code is established to teach grooming and hygiene, instills discipline, prevent disruption, avoid safety hazards, and teach respect for authority. Students shall be dressed and groomed in a manner that is clean and neat and will not be a health and safety hazard to themselves or others. The school prohibits any clothing or grooming that in the principal's judgment may reasonably be expected to cause disruption of or interference with normal school operations. The student and parent may determine the student's personal dress and grooming standards, provided that they comply with the general guidelines set out above and with the student dress code as outlined.

If the principal or the principal's designee determines that a student's grooming or dress violates the dress code, the student shall be given an opportunity to correct the problem at school. If not corrected, the student shall be assigned to in-school suspension for the remainder of the day or until the problem is corrected. Repeated dress code offenses will result in progressive disciplinary action.

Dress Code Guidelines:

1. The length of shorts, skirts and dresses must cover more than half of the thigh. This includes, but is not limited to, athletic shorts and wind shorts. NOTE: the **entire hemline** MUST cover more than half of the thigh. Leggings and/or yoga style pants must be accompanied by shirts that cover more than half of the thigh. Form-fitting/skin tight dresses or skirts are not permitted.
2. Appropriate undergarments shall be worn. Any clothing that exposes undergarments is prohibited. This includes bag or sag pants that reveal underwear.
3. Exposure of breast cleavage and midriff is prohibited. **Clothing which exposes the midriff at any time during the normal course of classroom activities is prohibited** (i.e. seated at desk, writing on board, raising of the hand, etc.)
4. Shoulders must be covered by material the minimum width of 2 inches. No spaghetti strap shirts or dresses shall be worn unless an undershirt that meets the minimum width of 2 inches is worn under the spaghetti strap shirt or dress. Backs must be covered (razorback tank tops do not meet this criteria).
5. All students must wear shoes. Shoes with rubber, steel, or hard plastic cleats, such as those used in soccer, football, baseball, etc. are NOT to be worn at school. For safety purposes, shoes with removable wheels are NOT permitted. Appropriate rubber-soled tennis shoes (athletic type) for P.E. are required.
6. No hats or any other forms of head coverings will be allowed on boys or girls in any part of the building. If a hat it is worn, it will be taken up and returned at an administrator's

discretion or parents may come to the school and claim the hats. The school will not be responsible if a confiscated hat is lost.

7. Clothing that advertises alcohol, tobacco, drugs or illegal activities is prohibited. In addition clothing that advertises activities that are suggestive, vulgar or otherwise inappropriate is prohibited.
8. Pants must fit at the waist. If jeans or pants are loose at the waist, a belt must be worn to secure the pants at waist level. Pants must not exceed 2 inches below the navel. Rips in jeans must be at least fingertip length.
9. Exposed facial or body piercings other than the ear shall be limited to studs (no loops, spikes, etc.). If the size or quantity of studs is deemed a distraction, it shall be limited.
10. Hair styles and color shall not, in the opinion of the administration, cause a health or safety hazard or cause a disruption of the educational process.
11. Any gang related attire is prohibited (i.e. bandanas, chains of more than 6 inches in length, etc.).
12. **Campus Administrators shall render judgment concerning appropriate attire when such judgment is needed. The principal shall have the right to appraise any current fashion or fad and determine its appropriateness for school wear.**

DUAL CREDIT COURSES

Aledo High School offers juniors and seniors the opportunity to take dual credit courses through Weatherford College. Students will receive instruction during the school day in the designated college courses. To enroll in these courses, students must meet the state-mandated testing requirements, submit an application for admission to Weatherford College, official high school transcript, and pay Weatherford College tuition and fees. Announcement of course offerings should be released by February for the following school year. For more information, contact the Counseling Office at Aledo High School for the following year. Students are expected to remain in attendance throughout the school week while enrolled in Dual Credit courses.

EXAM EXEMPTIONS

Student may be exempt from taking semester and/or final exams based on the following guidelines.

- Sophomore may be exempt **Spring Semester ONLY**
- Juniors and Seniors may be exempt **Fall and Spring Semesters**

Requirements for earning an exam exemption are as follows:

# Absences/Average	Exceptions	Conduct Expectations
75 – 79 = 1 Absence 80 – 84 = 2 Absences 85 and above = 3 Absences	Extra-Curricular & verified College Days No Other Exceptions *Unexcused Absences Automatically Disqualify Student Exemption for the class period in which it was recorded.	No Unexcused Absences No discipline resulting in ISS, OSS, DAEP Four Hours of Friday Night School

- Each class period stands on its own. It is possible to have no exemptions, one test exemption, and as many as seven test exemptions.
- To keep your exemption status you **must attend classes up to the testing date and report to the designated area at the schedule time.**

FINAL AND SEMESTER EXAMS

Students may not take a semester or final exam before the scheduled testing session. If a student is absent for any exam, a make-up session may be scheduled with the teacher after the original exam date.

GRADING GUIDELINES

Grading guidelines can be referenced in the District Student handbook and will be communicated and distributed to students and their parents by the classroom teacher. These guidelines have been reviewed by each applicable curriculum department and have been approved by the campus principal. These guidelines establish the minimum number of assignments, projects, and examinations required for each grading period. For **FALL** semester, each class should have a minimum of *6 formative grades per grading period and 2 summative grades*. For **SPRING** semester, each class should have a minimum of *8 formative grades per grading period and 2 summative grades*. In addition, these guidelines establish how the student's mastery of concepts and achievement will be communicated (i.e., letter grades, numerical averages, checklist of required skills, etc.). Procedures for a student to follow after an absence will also be addressed in the teacher's syllabus/class rules and the section titled Makeup Work in this supplement.

AHS is on a 100 point grading system. The method of arriving at six weeks grade will be explained in each teacher's class information.

The semester average is defined as the average of the three marking periods in a semester multiplied by 90% added to the semester exam grade multiplied by 10%.

HOMEWORK / LATE WORK

Homework is defined as any assignment to be worked on outside of class and enriches or reinforces topics covered in class. Homework guidelines/practices along with the Late Work Policy will be communicated to students and parents via each teachers' class syllabus and rules which are sent home at the beginning of the school year.

LUNCH

Aledo High School is a closed campus. No students are allowed to leave during lunch without first following the procedures listed in the District handbook for leaving campus. Lost instructional time resulting from students leaving campus for lunch will end in an unexcused absence and possible disciplinary action.

MAKEUP WORK

When a student is absent from school, they will be given the opportunity to do make-up work for the assignments missed. The general rule shall be: For each day of school missed, the student will be given one day (in the class missed) back at school before the assignment is due. It shall be the student's responsibility to request the make-up work when he or she returns to school. Students or their parents should not call the school to request make-up work. Students who are absent may call a classmate for assignments to expedite their make-up work.

Students missing class for extracurricular activities should request their assignments before they leave, if they are available. This is the responsibility of the student.

OTHER HEALTH-RELATED MATTERS

Physical Fitness Assessment

Annually, the district will conduct a physical fitness assessment of students in grades 3–12 who are enrolled in a physical education course or a course for which physical education credit is awarded. At the end of the school year, a parent may submit a written request to the principal to obtain the results of his or her child's physical fitness assessment conducted during the school year.

P.D.O.A.

Public Display of Affection, such as physical contact, holding on to, embracing, or any other activity, which becomes a distraction, shall be dealt with as violation of school rules.

PARENTAL INVOLVEMENT

Please contact the campus secretary for information regarding opportunities for participation in parent organizations.

SCHEDULE CHANGES

During the course selection process in the spring semester of last school year, students had the opportunity to add/drop courses they've selected. The last day to make changes to any selected courses, including Pre-AP and AP courses, was the last day of school prior to summer. After the beginning of the current school year, students may add or drop courses **WHICH ARE NOT** Pre-AP or AP courses during the first four days of the fall semester by submitting a completed "Scheduled Change Request" obtained from the Guidance & Counseling Office to their

counselor. **NO** schedule changes will be made for teacher preference and **ALL** schedule changes require administrative approval.

Students may change from a PreAP or AP course to the regular version of the same course **AFTER** creating and submitting an Academic Action Plan. The Academic Action Plan is a document used to denote a student's good faith effort to complete class assignments, maintain good attendance, participate in tutorials, etc., indicating a genuine attempt to be successful prior to leaving the high level course. Once completed and signed by the student, teacher, and parent, the Academic Action plan can be submitted and a withdrawal form can be obtained (Note: students, who do not complete a weighted course, will not receive the weight for GPA purposes.) **ALL** schedule changes require administrative approval. Students who move from a Pre-AP or AP course to an on level version of the same class will be held responsible for making up all knowledge and skills covered in the on-level class prior to the move. Students not experiencing success in a Pre-AP or AP class will change their schedules at semester to attempt to avoid loss of full credit.

SCHOOL FACILITIES

Use by Students Before and After School

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place.

The following areas are open to students before school, beginning at 7:30 a.m.

- cafeteria

Unless the teacher or sponsor overseeing the activity gives permission, a student will not be permitted to go to another area of the building or campus.

After dismissal of school in the afternoon, and unless a student is involved in an activity under the supervision of a teacher or other authorized employee or adult, or unless students are granted permission to remain on campus in accordance with policy FNAB, students must leave campus immediately.

Cafeteria Rules

1. Students must remain in the cafeteria at all times during their lunch.
2. Students are responsible for the disposal of any and all trash left at a table where the student has eaten. Students at a table will not be allowed to leave the cafeteria until their table is completely cleaned.
3. Backpacks are not permitted in the lunch lines at any time.
4. Cutting in lunch lines will not be tolerated. Students caught cutting will be sent to the back of the line.
5. Upon dismissal by the bell or a teacher, students are to push their chair under the table before they leave.
6. No throwing of any object will be tolerated in the lunchroom.

7. Food deliveries may only be brought in by the parent of the child. A parent may not bring food for students other than their own child. This will not interrupt the instructional environment and should be limited to special occasions. The management of food deliveries often becomes a disruption to the everyday business of our front office.
8. Campus Administrators shall render judgement concerning cafeteria/lunch period behavior. Administrators shall have the right to appraise any situation and determine if the behavior is a disruption to the cafeteria.

Library

The library is intended as a place where students may go to read for pleasure, perform research or check out library material. To improve efficiency of our library, students shall be asked to confine their visits to the library for one of the above stated reasons. Other regulations are as follows:

- Lost/damaged books must be paid for by the person who checked them out.
- Students with overdue books are expected to return the book and pay all fines before checking out additional materials. If the book is not returned and fine paid within 10 school days from the due date, the student will be subject to disciplinary action.
- All materials will be returned to the library in advance of final exams at mid-term and at the end of the school year. The library must be cleared by all students.
- Fines for overdue books will be 25 cents per day, excluding holidays and weekends.
- Before using the computers with Internet access, students must return the “Student Agreement for Internet Use” form signed by the student and parent/guardian. The use of library computers will be revoked if the Internet Policy is violated.

Meetings of Non-curriculum-Related Groups

The principal shall approve or reject the request within seven school days, subject to the availability of suitable meeting space and without regard to the religious, political, philosophical, or other content of the speech likely to be associated with the group’s meetings. Approval to meet as a non-sponsored, non-curriculum-related group shall be granted for one school year at a time, subject to the provisions of this policy. The principal shall designate non-instructional time for meetings of non-sponsored, non-curriculum-related student groups and shall assign each approved group an appropriate location and time.

For more information please contact campus principal.

Stadium Rules

1. **NO LOITERING.** This policy is designed to enhance crowd control and safety. All spectators will need to be seated in the stadium during the course of any athletic event. Younger children who are dropped off without adult supervision will be required to sit in the general admission section throughout the entire game. Students K through 4 should be accompanied by an adult.
2. **ALCOHOL, TOBACCO, AND FIREARMS** are prohibited, by law, on school property.

3. **NO OUTSIDE DRINKS** may be brought into the stadium.
4. **INDIVIDUAL COOLERS, ICE CHESTS, LARGE FOOD OR BEVERAGE CONTAINERS** are not allowed in the stadium.
5. **BACK PACKS AND LARGE BAGS** are subject to search.
6. **PATRONS WHO LEAVE THE STADIUM** will not be allowed to re-enter without paying. This includes patrons with passes.
7. **ANIMALS, SKATEBOARDS, FRISBEES, ROLLERBLAEDS, AND BALLS OF ALL TYPES** are not allowed in the stadium.
8. **AUTHORIZED PERSONNEL ONLY** will be admitted onto the field before, during, or after the game.
9. **AUTHORIZED PERSONNEL ONLY** will be allowed to cross over to the opposing side.
10. **PATRONS WITHOUT TICKETS** must enter through the pass gate and show proper credentials.
11. **PRESS BOX PASSES** must be picked up at the “Will Call” window at the main entrance.

While fun, enjoyment and school spirit are important, safety is our greatest concern at Aledo I.S.D and these rules were established with safety at the forefront.

RETEACH/RETEST POLICY

All students will be given re-teaching opportunities at the earliest sign of need. Re-teaching can be done in a variety of ways during class time or through tutorial times arranged at the discretion of the teacher.

A student shall be permitted a reasonable opportunity (10 days from receiving notice of the failing grade*) to redo an assignment or retake a test for which they received a failing grade based on the following guidelines:

- District Common Assessments and semester tests may not be retested.
- The original grade and the redo/retest grade will be averaged together for a redo/retest grade no higher than a 70. That score will be recorded unless the redo/retest grade is lower than the original. If this happens, the original grade will be used.
- The reteach portion and the ability of a student to retest or redo a failing grade will occur within 10 days of student’s notification of the failing grade. Once 10 days has past the student loses the opportunity to redo that assignment or retest and the failing grade stands.

* redo/re-tests shall not exceed 5 days past the end of a grading period regardless of the time of grade notification.

SUMMER SCHOOL

Summer school is offered for credit recovery through TTU or TXVSN. For more information please contact Scott Kessel, Director of Student Services/Safety at (817) 441-5161.

Accelerated Summer Academy is also offered for any student that does not meet passing standard on one or more of the STAAR End-of-Course Exams. The Summer Academy provides intensive, individualized remediation in Math, Science, Social Studies, and English Languages Arts. It is designed to prepare students to retake the STAAR End-of-Course Exam(s). Parents and students are notified of their need to attend the Accelerated Summer Academy before the last day of school. Transportation is provided for students that reside in the school district.

TARDINESS

Tardies are a detriment to the student's ability to be successful in the classroom. Chronic tardiness results in lost class time, creates classroom disruptions, and may lead to decreased academic performance overall. Aledo High School's tardy policy is multi-layered in an effort to combat this discipline issue and make the most effective use of the instructional day for all students.

A student is considered tardy to class if he/she is outside the classroom without a hall pass when the tardy bell rings. A student arriving tardy to class without a valid pass will be marked tardy by the teacher. If a student is more than 20 minutes late to class, it will be considered an absence.

To encourage students to be on time and discourage time out of class, the tardy policy for Aledo High School will be set up as follows:

1st Offense: Teacher Conference with Student / Warning

2nd Offense: Teacher Conference with Student / Warning

3rd Offense: Teacher Conference with Student / Parent Contact

4th Offense: Office Referral – Include documentation of the 1st three tardies

5th Offense: Office Referral and Lunch Detention

6th Offense: Office Referral and Friday Night School

7th Offense: Office Referral and Friday Night School

8th Offense: Office Referral and 1 day ISS

9th Offense: Office Referral and 2 days ISS

10th Offense: Office Referral and 3 days ISS

**** Tardies are cumulative per semester. The procedure above will reset every semester.**

TUTORIALS

Students needing additional help will have opportunities for tutorials during flex time and before or after school. A schedule of tutorial times will be available from the teacher.